



HOUSING LOAN APPLICATION FORM

Attach 1" x 1" picture here

LOAN DETAILS				FOR BANK'S USE ONLY			
Desired Loan Amount		Terms / Years		Application Number		☐ New ☐ Repeat	
Title Number		Date Accomplished by Applicant		Application Date (mm-dd-yyyy)			
Loan Purpose ☐ Purchase of Vacant Lot ☐ Construction of House ☐ Purchase of House and Lot ☐ Renovation / Home Improvement ☐ Purchase of Townhouse ☐ Reimbursement of Acquisition Cost ☐ Purchase of Condominium ☐ Others, please specify: _____ ☐ Equity Loan, please specify: _____ ☐ Refinancing / Take-out from: _____ with balance of ₱ _____ Loan Term(1-20 in years): _____ Fixing Period:☐1 year ☐2 years ☐3 years ☐4 years ☐5 years				Source ☐ Branch/Unit _____ ☐ Developer _____ ☐ Agent _____ ☐ Walk-in			
Type of Collateral ☐ House and Lot ☐ Condominium ☐ Town House ☐ Vacant Lot		Name Registered		Property is Mortgaged? ☐ Yes ☐ No		Date received	
Collateral Location Address		Zip Code		Referrer's Name			
PERSONAL INFORMATION							
PRINCIPAL BORROWER'S DETAILS				SPOUSE/CO-BORROWER'S DETAILS			
Name (Last Name, First Name, Middle Name)				Name (Last Name, First Name, Middle Name)			
Gender ☐ Male ☐ Female		Date of Birth (mm-dd-yyyy)		Age		Nationality	
Place of Birth				Place of Birth			
Civil Status ☐ Single ☐ Married ☐ Widowed ☐ Legally Separated		No. of Dependents/Age/s		Civil Status ☐ Single ☐ Married ☐ Widowed ☐ Legally Separated		No. of Dependents/Age/s	
TIN		SSS/GSIS Number		TIN		SSS/GSIS Number	
Source of Funds ☐ Employment Compensation ☐ Income from Business ☐ Allotment ☐ Others _____				Source of Funds ☐ Employment Compensation ☐ Income from Business ☐ Allotment ☐ Others _____			
Mother's Maiden Name		Father's Name		Mother's Maiden Name		Father's Name	
Number of Vehicles Owned		If Mortgaged, which Bank		Number of Vehicles Owned		If Mortgaged, which Bank	
CONTACT DETAILS AND ADDRESS							
Present Address		Zip Code		Present Address		Zip Code	
Residential Status ☐ Owned ☐ Living with Relatives ☐ Rented ☐ Mortgaged (Bank) _____		Length of Stay _____ yrs _____ mos.		Residential Status ☐ Owned ☐ Living with Relatives ☐ Rented ☐ Mortgaged (Bank) _____		Length of Stay _____ yrs _____ mos.	
Permanent / Provincial Address		Zip Code		Permanent / Provincial Address		Zip Code	
Previous Address		Zip Code		Previous Address		Zip Code	
Home Phone Number		Mobile Number		Email Address			
Home Phone Number		Mobile Number		Email Address			
EMPLOYMENT INFORMATION							
Present Employer				Present Employer			
Employer Office Address		Zip Code		Employer Office Address		Zip Code	
Office Telephone Number		Office Email Address		Nature of Business			
Gross Monthly Income		Position / Rank		Years of Stay			
Gross Monthly Income		Position / Rank		Years of Stay			
BUSINESS INFORMATION							
Business Name				Business Name			
Business Address				Business Address			
Business Telephone No.		Business Email Address		Nature of Business			
Gross Monthly Income		Position		Years of Existence			
Gross Monthly Income		Position		Years of Existence			
TRADE CHECKING (SUPPLIER/CUSTOMER)							
Supplier Company Name		Contact Name		Contact Number		Customer Name	
Customer Name		Customer Contact Number					
Customer Name		Customer Contact Number					
Customer Name		Customer Contact Number					
CREDIT AND BANK REFERENCE							
Bank Accounts		Bank/Branch		Deposit Type		Account No.	
Outstanding Balance							
Outstanding Balance							
Outstanding Balance							
Outstanding Balance							

Loans / Credit Facility	Bank/Branch	Loan Type	Mo. Amortization	Outstanding Balance
Credit Cards	Issuer	Card No.	Credit Limit	Outstanding Balance

FINANCIAL INFORMATION				
Gross Monthly Income	Applicant	Spouse (if applicable)	Co-maker	Total
Salaries & Allowances				
Business				
Others				
Total	P			
Monthly Expenses				
Living & Utilities				
Amortizations				
Others (Pls. specify)				
Total Expenses	P			
Net Disposal Income	P	P	P	P

ATTORNEY-IN-FACT (if applicable)				
Name (Last Name, First Name, Middle Name)			Relationship to the Borrower	
Gender	Date of Birth (mm-dd-yyyy)	Age	Civil Status	No. of Dependents/Age/s
☐ Male			☐ Single	
☐ Female			☐ Married	
			☐ Widowed	
			☐ Legally Separated	
Place of Birth	Nationality		TIN	SSS/GSIS
Mother's Maiden Name	Father's Name		Home Phone Number	Mobile Number
Residential Address			Zip Code	E-mail Address

AUTHORIZATION AND WAIVER OF CONFIDENTIALITY	
I/We warrant that all information and documents given to the Bank and in connection with the credit activities applied for are true and correct in all material respect. Should any of the information provided herein be found false, the Bank may disapprove this application or, in case the loan proceeds have already been released, declare the loan to be immediately due and demandable. I/We hereby authorize UCPB Savings Bank or its duly authorized representative/s to ascertain any and all information of concern relative to the investigation on my/our character, general reputation, business operation, employment record, bank records and credit history. Further, I/We hereby authorize the bank and/or its representative to verify my/our financial capacity, creditworthiness and all information herein, including previous credit transactions with other institutions and to conduct random verifications with the BIR to establish the authenticity of the submitted Income Tax Returns. I/We willingly and voluntarily, with full knowledge of my/our rights under the law, waive my/our rights under any and all statutory and regulatory provisions governing confidentiality of information and authorize the sources to which it may apply to provide any information relative to this application. I/We hereby hold the Bank, its officers, employees and agents free from any claims, damages or liabilities of whatever kind and nature that may arise in relation to confidentiality and authority herein granted.	

DATA PRIVACY CONSENT	
By signing below, I/We hereby certify that the information stated above are true and correct. I/we acknowledge that I/we are aware of our rights as data subject under the Data Privacy Act of 2012 and its implementing rules and regulations. Pursuant thereto, I/we hereby authorize any affiliate or subsidiary under the Land Bank of the Philippines (LBP Group) the general use of the personal information, sensitive personal information, and privileged information obtained during the course of my/our transaction with UCPB Savings Bank (UCPBS). I/we further authorize the sharing of my/our personal information, sensitive personal information, and privileged information with LBP Group and authorized data recipients including credit bureaus/entities, financial institutions, counterparties, underwriters, facility/collateral agents, custodians, accredited insurers, trustees, assignees, buyers, subrogees, or transferees or those involved in the product, service, facility or transaction. I/we also consent LBP Group to collect, process, access, use, disclose, retain for five (5) years or for as long as necessary for the fulfillment of the transaction herein my/our personal information, sensitive personal information, and privileged information, or other acts necessary for the execution of the transaction herein or other transaction that I may authorize; to offer, cross-sell, and provide new or related products and services of LBP Group; and to comply with reporting obligations to government agencies by UCPBS. Likewise, I/we consent that my/our information may be collected and processed by UCPBS for the purposes of marketing and advertising its products and services, handling bank-client relationships and transactions, business development, analysis and management, supporting and enhancing its policies, operations, controls and internal systems, and fulfilling its regulatory obligations and government reporting requirements. I/We acknowledge that should I/we wish to access, update or correct certain information or dispute or withdraw consent to the use of any of the information provided herein, I/we may communicate with UCPB Savings Bank's Data Protection Officer by emailing dpo@ucpbsavings.com.	

CERTIFICATION OF AUTHENTICITY	
I/We certify that the documents submitted are authentic and original copies, or true and faithful reproductions of the original, complete, and that all statements and information provided therein are true and correct.	
Applicant's Signature	Spouse's / Co-maker's Signature

FOR BANK'S USE ONLY			
Application Number		Account Officer	Originating Unit (Branch and Name)
Existing UCPBS Depositor? ☐ Yes ☐ No			Remarks/Instructions:
Deposit Type	Outstanding Balance	Six Months ADB	
Endorsed by:			
Signature over Printed Name of Branch/Account Officer			Date

DOCUMENTARY REQUIREMENTS		
(Photocopies of documents are acceptable only when validated & verified against the original by authorized Bank Personnel)		
☐ Duly accomplished Housing Loan Application Form ☐ Photocopy of valid IDs of Applicants/Signatories & Latest Residence Certificate ☐ Latest 2x2 ID picture ☐ Marriage Contract, if applicable ☐ Bank Statements/Passbooks for the last 6 months ☐ Lease contracts of income generating properties, if applicable ☐ CENOMAR Certificate, if applicable ☐ Proof of Billing (utility bills/credit card statements, if local employed)	Business ☐ ITR and audited Financial Statement of the last 3 years ☐ Certificate of Business Registration (SE/DTI) ☐ Business background/company profile (If loan is for construction) ☐ Building plans & specifications ☐ Bill of materials ☐ Scope of work (for renovation) ☐ Building permit (If loan is for refinancing) ☐ Statement of account from creditor/mortgagor indicating that account is in current status	Information on Collateral Property ☐ Photocopy of title ☐ Certificate lot plan & location/vicinity map ☐ Photocopy of Latest Tax Declaration/Realty Tax Receipts/Tax Clearance ☐ Photocopy of Deed of Absolute Sale or Contract to Sell
Employed ☐ Income Tax Return (ITR) for the last 3 years ☐ Certificate of Employment and Salary ☐ Payslip (last 3 months)		
Note: A non-refundable appraisal fee shall be collected from borrower upon application.		