



Invitation to Bid for Procurement of Design & Built for the Fit-Out Project of UCPBS Iloilo Branch

- 1) The ***UCPB Savings Bank Inc. (UCPBS)***, through the ***2025 corporate budget*** intends to apply the sum of ***Eleven Million One Hundred Eighty-Four Thousand Two Hundred Thirty-Six Pesos Only (11,184,236.00) inclusive of applicable taxes and charges, including insurance coverage (if applicable)*** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Procurement of Design & Built for the Fit-Out Project of UCPBS Iloilo Branch***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The ***UCPB Savings Bank Inc. (UCPBS)*** now invites bids for ***Procurement of Design & Built for the Fit-Out Project of UCPBS Iloilo Branch***. Completion of the Works is required ***60 days upon receipt of Advance Payment***. Bidders should have completed, within ***3 years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in ***Error! Not a valid bookmark self-reference. (ITB)***.
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR, otherwise known as the "New Government Procurement Act (NGPA)".
 - i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- 4) Interested Bidders may obtain further information from ***UCPB Savings Bank Inc. (UCPBS)*** and inspect the Bidding Documents at the address given below from ***8:00am to 5:00pm***.
- 5) A complete set of Bidding Documents may be acquired by interested Bidders on ***October 10, 2025(Friday) to November 03, 2025(Monday)*** from the address given below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ***Php25,000.00***.

Instructions to bidders on payment of bid documents:

- a. The payment for the Bid Documents shall be limited to Cash or Manager's/ Cashier's Check payable to UCPB Savings. Personal checks shall not be accepted.
- b. The Bidder is required to enclose the cover page of this Invitation to Bid (ITB) in order to properly determine which, bid document, the bidder is paying for.
- c. It may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that the Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

A handwritten signature in blue ink, consisting of a stylized 'S' followed by a flourish.

- 6) The **UCPB Savings Bank Inc. (UCPBS)** will hold a Pre-Bid Conference on **October 20, 2025(Monday) at 9:30am** through video conferencing via **MS Teams**, which shall be open to prospective Bidders.
- 7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through (i) manual submission at the office address indicated below, on or before **November 3, 2025(Monday) at 11:30am**. Late bids shall not be accepted.
- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 9) Bid opening shall be on **November 3, 2025(Monday) at 1:30pm** via **MS Teams**. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.
- 10) The **UCPB Savings Bank Inc. (UCPBS)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.
- 11) For further information, please refer to:

Christopher L. Suntay

OIC - BAC Secretariat

UCPB Savings, Inc.

7th Floor Robinsons Cybergate Magnolia

Doña Hemady St., cor. Aurora Blvd., New Manila, Quezon City

Email Address: bacsecretariat@ucpbsavings.com

- 12) You may visit the following websites:

For downloading of Bidding Documents: <https://www.ucpbsavings.com>



Dante R. Cortez
BAC Chairperson

