



INVITATION TO BID FOR Procurement of one (1) year Third-Party Security Services for All UCPB Savings Offices and Branches in Visayas and Mindanao Areas

- 1) The **UCPB Savings Bank**, through the **Corporate Budget FY 2026** intends to apply the sum of **Nineteen Million Pesos Only (PHP 19,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Procurement of one (1) year Third-Party Security Services for All UCPB Savings Offices and Branches in Visayas and Mindanao Areas**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The **UCPB Savings Bank** now invites bids for **Procurement of one (1) year Third-Party Security Services for All UCPB Savings Offices and Branches in Visayas and Mindanao Areas** using the **Competitive Bidding Procedure**. Delivery of the **service** is required for the period of **one (1) year from August 1, 2026 to July 31, 2027**. Bidders should have at least **five (5) years continuous experience in the business of servicing security all throughout the Philippines**, and must have an **established network of operation in the area of Visayas and Mindanao, that they will service, including its remote areas and island**, from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

- 4) Interested Bidders may obtain further information from **UCPB Savings, Inc. (UCPBS)** and inspect the Bidding Documents at the address given below **Monday to Friday from 8:00AM to 4:00PM**.
- 5) A complete set of Bidding Documents may be acquired by interested Bidders on *May 20, 2026* from the address given below, upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *Php25,000.00*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- 6) The **UCPB Savings Bank** will hold a Pre-Bid Conference on **June 02, 2026 at 1:30pm via MS Team**, which shall be open to prospective Bidders.
- 7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below, on or before **June 16, 2026 at 11:30am**. Late bids shall not be accepted.

- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 9) Bid opening shall be on **June 16, 2026 at 1:30pm** via MS Teams. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.
- 10) ***[Insert such other necessary information deemed relevant by the Procuring Entity??].***
- 11) The **UCPB Savings Bank** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70⁴ of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.
- 12) For further information, please refer to:

Michael Gerard R. Morales
UCPB Savings, Inc.
7th Floor Robinsons Cybergate Magnolia
Dona Hemady St, corner Aurora Blvd.
Quezon City
8555-1018 local 1005
mrmorales@ucpbsavings.com

- 13) You may visit the following websites:

For downloading of Bidding Documents: *UCPBsavings.com*

For electronic bid submission: *[PhilGEPS' website]*

[Date of Issue]


Mr. Dante R. Cortez
BAC Chairperson
UCPB Savings, Inc.

⁴ Reservation Clause

